



8845 Washington Blvd - Suite 140 - Roseville, California 95678

Phone: 916.773.2133 Fax: 916.773.4112

APPLICATION FOR EMPLOYMENT

We are an equal opportunity employer and do not unlawfully discriminate in employment. No question of this application is used for the purpose of limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state, or federal law. Equal access to employment, services, and programs is available to all persons. Those applicants requiring reasonable accommodation to the application and/or interview process should notify a representative of the organization.

Date: _____

PERSONAL INFORMATION:

Applicant Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____ Email: _____

Drivers license number (If driving is an essential job duty): _____ State: _____

How were you referred to us? _____

EMPLOYMENT DESIRED:

Position(s) applied for or type of work desired: _____

Type of employment desired: ___ Full-Time ___ Part-Time Start Date: _____

Days Available: _____ Hours Available: _____

Salary/hourly wage desired: _____ Are you currently employed? _____

If so, may we inquire of your present employer? ___ Yes ___ No

If applying for a Driver position we need a copy of a current driver's license and a current DMV driving record (H10).

Are you able to meet the attendance requirements? Yes No
Do you have any objection to working overtime if necessary? Yes No
Have you ever been previously employed by our organization? Yes No
Can you submit proof of legal employment authorization and identity? Yes No
If you are under 18, can you furnish a work permit if it is required? Yes No
Have you ever been convicted of a crime in the last 7 years? Yes No
If yes, please explain (a conviction will not automatically bar employment): _____

EMPLOYMENT HISTORY

Please provide all employment information for your past employers starting with the most recent.

Employer: _____ Position held: _____
Address: _____ Telephone #: _____
City: _____ State: _____ Zip Code: _____
Dates Employed From: _____ To: _____
Immediate Supervisor and Title: _____
Job Summary: _____
Reason for leaving: _____ Salary: _____

Employer: _____ Position held: _____
Address: _____ Telephone #: _____
City: _____ State: _____ Zip Code: _____
Dates Employed From: _____ To: _____
Immediate Supervisor and Title: _____
Job Summary: _____
Reason for leaving: _____ Salary: _____

Employer: _____ Position held: _____
Address: _____ Telephone #: _____

City:_____ State:_____ Zip Code:_____

Dates Employed From:_____ To:_____

Immediate Supervisor and Title:_____

Job Summary:_____

Reason for leaving:_____ Salary:_____

Other Skills and Qualifications

Summarize any job-related training, skills, licenses, certificates, and/or qualifications:

Educational History

List school name and location, years completed, course of study and any degrees earned:

Name of Grammar School:_____ Years Attended:_____

Did you graduate? ____Yes ____No

Subjects Studied:_____

Name of High School:_____ Years Attended:_____

Did you graduate? ____Yes ____No

Subjects Studied:_____

Name of College:_____ Years Attended:_____

Did you graduate? ____Yes ____No

Subjects Studied:_____

Name of Trade, Business or Correspondence School:_____

Did you graduate? ____Yes ____No Years Attended:_____

Subjects Studied:_____

General Information:

List any special training or skills that you may possess that would benefit your position at Celebrations!

U.S. Military or Naval Service:_____ Rank:_____

References:

Name:_____ Business:_____

Address: _____ City: _____ State: _____

Years Known: _____

Name: _____ Business: _____

Address: _____ City: _____ State: _____

Years Known: _____

Name: _____ Business: _____

Address: _____ City: _____ State: _____

Years Known: _____

"I hereby authorize the potential employer to contact, obtain, and verify the accuracy of information contained in this application from all previous employers, educational institutions, and references. I also hereby release from liability the potential employer and its representatives from seeking, gathering, and using information to make employment decisions and all other persons or organizations for providing such information."

"I understand that any misrepresentation or material omission made by me on this application will be sufficient cause for cancellation of this application or immediate termination of employment if I am employed, whenever it may be discovered."

I consent to and authorize the above named former employer, and its agents and employees, to furnish any reference information concerning me, including achievement, wage history, performance, attendance, personal history, disciplinary information and reason for separation of employment, relating to my employment with the former employer. It is expressly understood that any information given is to be used for the purpose of determining my acceptability for employment. I also hereby release the above named former employer, and its agents and employees, from all liability for damages or claims, including but not limited to defamation, interference with contract, or prospective economic advantage and negligence, I have or may have which arise or result from any reference information provided pursuant to this authorization or any attempts to comply with this information.

Applicant's signature: _____ Date: _____